

# Workforce Transition Advisory Group Meeting | MINUTES

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## MEETING DETAILS

Meeting Date and Time: September 29, 2023, 10:00 AM – 12:00 PM

Meeting Location: 1111 E. Broad St., Richmond VA 23219, Patrick Henry Building, East Reading Room

Members Present:

Hobey Bauhan (virtual)

Dale Bennett (virtual)

Peter Blake

Phil Boykin

Erin Burcham

Julie Coons (virtual)

Tom Cosgrove

Doris Crouse-Mays

Brian Davis

Lisa Disselkamp

Sara Dunnigan

Jim Dyke (virtual)

Adam Ebbin

Jamie Gillespie

Julia Hammond (virtual)

Megan Healy

Marty Holiday (virtual)

Jim Jenkins

Latitia McCane (virtual)

Jack McDougle

Heather McKay

Alison Morrison-Shetlar

Gary Pan (virtual)  
Jason Parker  
Nicole Riley (virtual)  
Brandon Robinson  
Carrie Roth  
Don Scott (virtual)  
Secretary Slater  
James "Lou" Spencer  
My Lan Tran  
Brett Vassey  
Delegate Wendell Walker (virtual)  
Emily Webb (virtual)  
Anthony Williams  
Michel Zajur (virtual)

Members Absent:

John Albert  
Sharon Alexander  
Senator George Barker  
Xavier Beale  
Kirk Cox  
Elizabeth Creamer  
Patrick Dean  
Mark Dreyfus  
Judy Hackler  
Bill Hazel  
Mark Herzog  
Lane Hopkins  
Bill Leighty  
Jim Monroe  
Frank Ruff

Randall Stamper

Dennis Treacy

Michael Webert

James Williams

Quorum Y  N

Staff Member Memorializing:

Debbie Lewis

Staff and Others Present:

Ashley Lockhart, Deloitte

Sachi Kolgi, Deloitte

Sydney Colacarro, Deloitte

Anthony Reedy, Deputy Secretary of Labor

Debbie Lewis, Executive Assistant to the Secretary of Labor

Johnathan Arnold, VMA Fellow

Jeff Ryan, Deputy Commissioner VEC

Jeb Wilkinson, Deputy Director of Workforce Development

Angela Kelly-Wiecek, Chief Deputy Director DWDA

Kathy Byron, Deputy Director for External Affairs DWDA

Kim McKay, House Appropriations

Wendy Kang, Senate Finance

Flora Hezel and Zak Laws, Office of the Attorney General

## **AGENDA DETAILS**

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**Agenda topic:** *Call to Order, Pledge of Allegiance, Roll Call*

Secretary Slater opened the meeting and brought it to order at 10:02 am.

Deputy Secretary Anthony Reedy called roll and quorum was not met. Moved to adopt minutes from July meeting but short of quorum.

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**Agenda topic:** *Opening Remarks*

**Presenter:** George “Bryan” Slater, Secretary of Labor

**Summary of topic:**

Expected \$5,000,000 in the budget and received \$500,000; we are grateful for what we have. It makes things more complicated but are going full speed ahead.

Introduced new agency leadership: Director Carrie Roth, Chief Deputy Director Angela Kelly-Wiecek, Deputy Director for External Affairs Kathy Byron.

Invites Director Carrie Roth to present transition updates.

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**Agenda topic:** *Transition Updates*

**Presenter:** Department of Workforce Development and Advancement (DWDA) Director Carrie Roth and Virginia Employment Commission (VEC) Deputy Commissioner Jeff Ryan

**Summary of topic:**

Director Carrie Roth provided an Organizational Design update. Talent is the number one competitive edge. Recruitment is being conducted for two positions: CIO and Virginia Board of Workforce Development Executive Director. Functional Transition Timeline was shared; phased transition is being conducted from October 2023 through March 2024. There is an emphasis on clear, consistent, and transparent communication where all transitioning employees are consistently provided information. Agency Transition Workstreams meet weekly with Secretary of Labor and staff. More site visits at the end of next week.

Deputy Commissioner Jeff Ryan discussed Operations and Data, Technology and Analytics workstream updates.

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**Agenda topic:** *Upcoming Transition Activities*

**Presenters:** George “Bryan” Slater, Secretary of Labor

**Summary of topic:**

Secretary Slater reviewed upcoming activities, upcoming meetings, and key responsibilities of the Stakeholder Advisory Group (SAG). Asked for feedback about having the January SAG meeting on a Friday or another day, or just wait till March, given the General Assembly time.

Our Ask of the SAG: Please visit your local workforce center, speak to the staff, the leadership. We will be providing you a survey to share your experience and provide your input.

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**Agenda topic:** *Public Comment*

**Discussion highlights:**

No one signed up for public comment.

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**Agenda topic:** *Q&A*

Discussion around a variety of topics, including organizational design, Registered Apprenticeships, business services, virtual presence, skills training, business community interaction, underemployed participants, HR organizational engagement, and general suggestions from the body.

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**Agenda topic:** *Adjournment*

No quorum

Motion to adjourn:

With no further business to discuss, meeting adjourned at 11:00 AM.